

# WI-CLMA Board Meeting Agenda

March 11, 2009

2:00 PM

Lake Delton BOD Room

President Gary R, Dave S. Dianne St. Aubin, Angela Mack, and Travis Hayden

## 1. Approval of minutes

a. December 8, 2008, Board Tele-meeting minutes. Motion to approve Dianne St. Aubin, second by Dave Sehloff

## 2. Committee Reports

### Programs (Dave, Gary)

Program final preparation. Preparations in place for tomorrows meeting. Discussion on fall meeting dates, looking at September- October, Wisconsin blood bankers fall meeting is September 24<sup>th</sup> and 25<sup>th</sup>. Stevens Point, Waupaca, Green Bay as possible locations suggested.

CCL update for members. Gary will present a short presentation to attendees regarding member participation in national organization and how it mirrors our local chapters.

### Membership (Gary)

Current membership 142, 4 members have had their membership lapse. Due schedule from fall CCL meeting discussed, more information to possibly come out at National meeting Recognition of long term members-Paul Hable 25 years. Kathy Lindgren, Mary Jo Tiege, Deborah Christian, and Donna Jost 10 year anniversary. 15 members are celebrating 5-year anniversary. All individuals will be recognized during Gary's CCL presentation.

Strategies to increase membership: Encourage membership to look at department leads as using the future leaders membership classification.

New members: 2 new members, John Erickson ARUP Labs, Eileen Liefke Watertown.

### Treasurers Report (Cindy)

Current status: Concern expressed from Cindy regarding costs for upcoming meeting, some money will need to be removed from investments to help cover meeting costs.

Motion by Cindy Chappel to continue with Wells Fargo Investments in current allocations, with only money to be removed as necessary for current bills. Seconded by Dianne St. Aubin.

Motion by Cindy Chappel for board members to review investments and email Gary with recommendations for changes to the allocation of remaining investment income by March 25<sup>th</sup>, seconded by Travis Hayden

2009 Budget finalization: The budget was discussed and suggestions were made to reduce the deficit for the current year. Included was discussion about reducing either the amount of scholarship \$\$ awarded. This will be communicated with the chair of the scholarship committee. The need to involve our vendors was also discussed at length. No final budget was presented at the meeting. The president will be meeting with the program chair to discuss budget as it pertains to the upcoming fall meeting. A proposed final budget will be emailed to board members prior to the next board teleconference meeting.

Sponsorship (Dave):

Vendor displays: Letter from Dave and program committee for the vendors. Suggestion by Gary to slightly change language to emphasize that vendors would be working with decision makers in the laboratory departments regarding major purchases.

Strategic planning: Members to ask vendors if they are interested in sponsorship. Direct contact with vendors may prove more effective verses letters mailed.

Dave will put all the vendor contacts into a spreadsheet to help manage vendor information as this information can change quite often.

Scholarship (Gary)

2009 Scholarships update: Scholarship committee has created an evaluation form to help with candidate selection. Board will meet with Dolly Burdick to discuss scholarship program and money available to this good program.

Grant recipient for Spring meeting (Kathy Procknow)

Website (Dianne): Old pictures off, and BOD meeting minutes updated.

### 3. Old Business

a. Chapter Success Standards: Gary researched chapter awards and is willing to apply for the award in Education. Board members approved this endeavor by Gary.

b. Strategic Plan for 2009: Improve Financial management of the chapter and move towards budget neutral. Board of Directors long-term plan to move budget into the black to help regain lost investment income.

c. Elections and BOD terms: Open position will be announced for one member at large. Fall meeting new president-elect will need to be elected.

### 4. New Business: no new business

Motion to adjourn by Angela Mack, second by Travis Hayden